MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT REGULAR MEETING ~ BOARD OF TRUSTEES March 10, 2015

AGENDA

DISTRICT BOARD ROOM 1919 B Street, Marysville, CA 95901

The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 48 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.

Related documents on the Open Session agenda (pages in special reports) can be viewed on the MJUSD website [www.mjusd.com - Select: "Board" and "Agendas and Minutes"].

4:30 P.M. ~ OPEN SESSION CONFERENCE ROOM #1

CALL MEETING TO ORDER

ROLL CALL

Mr. Bernard P. Rechs, President
Mr. Glen E. Harris, Vice President
Mr. Jim C. Flurry, Clerk
Mr. Anthony Dannible, Trustee Representative
Mr. Jeff D. Boom, Member
Mr. Frank J. Crawford, Member
Mr. Randy L. Rasmussen, Member

CLOSED SESSION CONFERENCE ROOM #1

The Board strives to commence open session in a timely manner. To achieve this goal, the Board may be required to continue closed session at the conclusion of the open session agenda. In such cases, the Board will diligently seek to address all matters requiring the attendance of students and parents (e.g. student expulsion/reinstatement and enrollment matters) prior to reconvening in open session. Pursuant to Government Code Section 54954.3, members of the public shall be given the opportunity to address the Board on closed session agenda items prior to the Board's consideration of the item. Typically, this opportunity will occur immediately prior to the Board's consideration.

1. MATTERS PERTAINING TO STUDENTS (Education Code section 35146)

(The Board will hear cases in closed session and return to open session to take action.)

A. SUSPENDED EXPULSION CONTRACTS

EH14-15/47	<u>MOTION</u>
EH14-15/48	<u>MOTION</u>
EH14-15/49	MOTION
EH14-15/50	MOTION
EH14-15/51	MOTION

B. REINSTATEMENT

EH13-14/49	MOTION
------------	---------------

C. REVOKED SUSPENDED EXPULSION CONTRACT

EH14-15/42	MOTIO
EH14-15/42	MOTIC

2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

MOTION

(Government Code section 54957)
Title: Certificated Employees

3. CONFERENCE WITH LABOR NEGOTIATOR

MOTION

(Government Code section 54957.6)

Employee organizations:

Agency negotiator: Ramiro Carreon

- **♦** Marysville Unified Teachers' Association
- ◆California School Employees' Association #326 and #648
- Operating Engineers Local Union #3

Unrepresented employees:

Agency negotiator: Ramiro Carreon

Supervisory Unit

Agency negotiator: Gay Todd

*Association of Management and Confidential Employees

Agency negotiator: Gay Todd

◆Cabinet members (Assistant Superintendents and Superintendent)

RECONVENE TO OPEN SESSION 5:30 P.M. ~ REGULAR MEETING

Board Room

PLEDGE OF ALLEGIANCE

Glen Harris, Vice President to the Board of Trustees.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES

Estrella Perez, LHS Student Representative to the Board of Trustees.

SCHOOL REPORT

Kynoch Elementary School — See Special Reports, Page 1.

PRESENTATION

◆ LHS WASC Update - Bob Eckardt

COMMENTS FROM BOARD MEMBERS

OPPORTUNITY FOR EMPLOYEE ORGANIZATIONS TO ADDRESS THE BOARD

- **♦** Marysville Unified Teachers' Association
- Operating Engineers Local Union #3
- California School Employees' Association #326 and #648
- ♦ Association of Management and Confidential Employees
- Supervisory Unit

PUBLIC COMMENTS

Persons wishing to address the Board are requested to fill out a "Public Comments" card before the start of the meeting and give it to the secretary, board president, or superintendent. The public may address topics not on the agenda during this section of the agenda or ask they be heard during a specific agenda item. Comments are limited to a maximum of three minutes per speaker — 20 minutes total time for public input on each item per Board Bylaw 9323.

The Ralph M. Brown Act prevents the Board of Trustees from responding to these comments with the exception of clarifying questions. The California Government Code, Section 54954.2.a states, "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3"

How do I get an item placed on a meeting agenda for discussion?

If members of the public wish to have an item agendized for discussion or action, they are required to (1) submit a letter describing the issue to be agendized in as much detail as possible; (2) speak with the board president or other board members, or; (3) speak with the superintendent. In all cases, the request must be received no less than nine business days prior to a board meeting. The Board will determine how and when to agendize the request. The Board may not legally place an item on the agenda at a meeting except in emergency situations or where immediate action must be taken [Government Code Sections 54954.2.b.(1) and (2)].

SUPERINTENDENT'S REPORT

SUPERINTENDENT

1. APPROVAL OF MINUTES

◆Minutes from the regular board meeting of 2/24/15. (absent: Glen Harris)

MOTION

2. CONSENT AGENDA

MOTION

The Board is requested to approve the Consent Agenda items under Educational Services, Student Discipline and Attendance, Personnel Services, Purchasing Department, and Business Services. Please refer to details where these items are described fully.

EDUCATIONAL SERVICES

1. AGREEMENT WITH CARNEGIE LEARNING, INC. Purpose of the agenda item~

CONSENT AGENDA

The purpose of the agenda item is to request the Board approve the agreement (#69577 and #69538) with Carnegie Learning, Inc. in the amount of \$6,000 for two days of training on 6/8/15 and 6/9/15 for the contracted Professional Development days.

(Educational Services - continued)

Background~

This agreement will provide instructional support to secondary math teachers for the implementation of Integrated Math I, II, and III in developing instructional strategies to implement the Common Core State Standards in the curriculum. Training is covered through LCAP funding and will be provided to all secondary math teachers.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 2-5.

2. OVERNIGHT FIELD TRIP — MARYSVILLE HIGH SCHOOL Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve an overnight field trip for Marysville High School to the California Academic Decathlon in Sacramento, CA on 3/19/15-3/22/15.

Background~

Marysville High School is requesting to take ten students with one district employee and one district approved chaperone. MHS students will compete in the Academic Decathlon against other students from across the state in ten academic areas: language and literature, mathematics, science, speech, essay, economics, art, music, interview, and social science covering the Common Core College and Career Readiness Standards. The MHS team earned the honor to compete at the state level by winning the Yuba County Academic Decathlon. MHS has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

Recommendation~

Recommend the Board approve the overnight field trip.

STUDENT DISCIPLINE AND ATTENDANCE

1. <u>2014-15 SCHOOL SITE SAFETY PLANS</u>

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the 2014-15 School Site Safety Plans.

Background~

The school site council at each district school shall write and develop a comprehensive school safety plan relevant to the needs and resources of that particular school [Education Code 32281]. Each school shall review and update their safety plan each year and shall forward the safety plan to the Board for approval [Education Code 32288].

Recommendation~

Recommend the Board approve the safety plans. (A template of the plan is included in each board member's packet and available to review online. All school site safety plans can be reviewed in the Student Discipline and Attendance Office.)

CONSENT AGENDA

CONSENT AGENDA

PERSONNEL SERVICES

1. CERTIFICATED RESIGNATIONS

CONSENT AGENDA

Jose L. Barranon, Teacher/MHS, retirement, 6/5/15 **Amy E. Molennor**, Psychologist/DO, personal reasons, 2/27/15

Teresa K. Root, Speech Therapist/DO, retirement, 6/5/15

2. CLASSIFIED EMPLOYMENT

CONSENT AGENDA

Michelle M. Brown, Stars Activity Provider/OLV, 3.75, 10 month, probationary, 3/2/15

Steven J. Gaddy, Para Educator/MCK, 3.5 hour, 10 month, probationary, 2/13/15

Aimielle A. Heinberger, Elementary Student Support/KYN, 3.9 hour, 10 month, probationary, 2/19/15

Lilia J. Obeso, Para Educator/LIN PRE, 3.75, 10 month, probationary, 3/2/15

Kaozouashanou Vang, Para Educator/MCK, 3.5 hour, 10 month, probationary, 2/17/15

3. CLASSIFIED PROMOTION

CONSENT AGENDA

Jennifer L. Ridgeway, Stars Activity Provider/COR, 3.75 hour, 10 month to After School Program Support Specialist/KYN, 6 hour, 10 month, probationary, 2/1/15

4. CLASSIFIED RESIGNATION

CONSENT

Melissa L. Benitez, Para Educator/LIN, 3.75 hour, 10 month, personal, 2/20/15

AGENDA

See Special Reports, Pages 6-8.

5. REVISED JOB DESCRIPTION FOR MAINTENANCE SUPERVISOR Purpose of the agenda item~

CONSENT AGENDA

The purpose of the agenda item is to request the Board approve revisions to the Maintenance Supervisor job description.

Background~

The district's Maintenance Department role is being redefined and restructuring is warranted, based on desired needs for the department to broaden its collaborative efforts across multiple departments.

Under the direction of the Executive Director of Maintenance, Operations, and Transportation, the Maintenance Supervisor shall provide direct, indirect, and technical (including in-the-field) supervision over the maintenance staff including but not limited to day, night, substitute, and summer staff. The Maintenance Supervisor will monitor and maintain programs and records to ensure district compliance with all local, state, and federal rules, regulations, and programs.

Recommendation~

Recommend the Board approve the revised job description. See Special Reports, Pages 9-11.

PURCHASING DEPARTMENT

1. PURCHASE ORDERS PROCESSED IN FEBRUARY 2015

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board ratify purchase order transactions listed for February 2015.

Background~

Per Board Policy 3300, Education Code 17605, and Public Contract Code 20111, a list of purchase orders processed in February 2015 has been provided for Board review. The report is sorted by location and includes a fund recap and change order detail.

Recommendation~

Recommend the Board ratify the purchase order transactions for February 2015. See Special Reports, Pages 12-25.

BUSINESS SERVICES

1. DONATION TO THE DISTRICT

Purpose of the agenda item~

The purpose of the agenda item is to request the Board accept the following donation:

A. LINDA ELEMENTARY SCHOOL

a. Target Take Charge of Education donated \$38.42.

❖ End of Consent Agenda ❖

NEW BUSINESS

BOARD OF TRUSTEES

VOTE FOR CSBA DELEGATE ASSEMBLY - SUBREGION 4-C

MOTION

CONSENT

AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to allow the Board to nominate a representative for the CSBA delegate subregion 4-C for a two-year term (4/1/15-3/31/17).

Background~

The Board has the opportunity to vote for the CSBA delegate from our subregion 4-C. The Board has three options: (1) to vote for the nominated candidate (Sharman Kobayashi with YCUSD), (2) vote for a write-in candidate, or (3) not submit a ballot.

The Board has only one vote. If the Board wishes to vote, the vote of the majority will be reported on the official ballot that will be returned to CSBA.

Recommendation~

Recommend the Board select one of the three options. See Special Reports, Pages 26-29.

2. RESOLUTION 2014-15/24 — EXCUSE BOARD MEMBER'S ATTENDANCE AT MEETING OF THE BOARD OF TRUSTEES

MOTION

Purpose of the agenda item \sim

The purpose of the agenda item is to request the Board approve the resolution to pay Glen Harris for a missed board meeting on 2/24/15.

Background~

The Governing Board has the authority under Board Policy 9310 as authorized by California Education Code Sections 35161 and 35120(c) to pay a board member for a missed meeting under the terms of that section. The Governing Board is required to make a finding of fact to reimburse a board member for a missed meeting.

Recommendation~

Recommend the Board approve the resolution. (The resolution is included in each board member's packet and available to review in the Superintendent's Office.)

PURCHASING DEPARTMENT

1. RESOLUTION 2014-15/25 — SCHOOL BUS PURCHASE

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to approve the resolution to purchase one (1) or more school buses through another public agency.

Background~

It is in the best interest of the district to purchase one (1) or more school buses through another public agency based on an award by the Hemet Unified School District to BusWest. This type of resolution is authorized pursuant to Public Contract Code (PCC) 20118. The Hemet Unified School District waives any right to receive payment from other agencies making purchases from the awarded contract. Agencies will make payment directly to the vendor. This purchasing practice is commonly known as piggybacking.

The district may use the Hemet Unified School District bid through the term of the contract, including any extensions with annual price adjustments as applicable. Funding for bus needs will be from categorical, grant, general, special, and one-time funds, as applicable.

Recommendation~

Recommend the Board approve the resolution. See Special Reports, Page 30.

NUTRITION SERVICES

1. BOARD POLICY 5030 - STUDENT WELLNESS

Purpose of the agenda item~

The purpose of the agenda item is to request the Board hold a public hearing regarding revisions to Board Policy 5030 (Student Wellness).

HOLD PUBLIC HEARING

Background~

The Healthy, Hunger-Free Kids Act of 2010 expands the scope of local school wellness policies, brings in additional stakeholders in its development, implementation and review, and requires public updates on the content and implementation of the wellness policies. The intent is to strengthen local school wellness policies so they become useful tools in evaluating, establishing, and maintaining healthy school environments, and to make clear to the public (including parents, students, and others in the community) about the content and implementation of local school wellness policies.

MOTION TO CLOSE PUBLIC HEARING

The Act requires each local educational agency participating in the National School Lunch Program, or other federal Child Nutrition programs, to establish a local school wellness policy for all schools under its jurisdiction. Each local education agency must designate one or more local education agency officials or school officials to ensure that each school complies with the local wellness policy. At a minimum, a local school wellness policy must include the following

- * Include goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness.
- * Include nutrition guidelines to promote student health and reduce childhood obesity for all foods available in each school district.
- * Permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and review and update of the local wellness policy.
- * Inform and update the public (including parents, students, and others in the community) about the content and implementation of local wellness policies.
- * Be measured periodically on the extent to which schools are in compliance with the local wellness policy, the extent to which the local education agency's local wellness policy compares to model local school wellness policies, the progress made in attaining the goals of the local wellness policy, and having this assessment available to the public.

Recommendation~

Recommend the Board hold a public hearing. A motion is required to close the public hearing. A motion is also required to approve revisions to BP 5030. See Special Reports, Pages 31-38.

MOTION TO APPROVE REVISIONS TO BP 5030

FACILITIES AND ENERGY MANAGEMENT DEPARTMENT

1. AGREEMENT WITH UTILITY MANAGEMENT SERVICES FOR UTILITY MANAGEMENT SOFTWARE

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Utility Management Services for utility management software.

Background~

As the district rolls out a comprehensive districtwide natural resource conservation program, software will be needed in order to track our baseline and our site specific (per meter) usage of water, energy, and natural gas.

After building the database and inputting 12-months of (historical) baseline data, staff will track ongoing costs and consumption in order to track savings, focus on usage spikes, and report our energy conservation program results to the Board. Once this program is compiled and fully operational, staff will report results to the Board each quarter.

The scope of services highlighted in Exhibit A include, but are not limited to, the following:

- 1. Annual software license to Energy Center Version 4 and technical support; and
- 2. Construction of an Energy Related Database containing all site names and including all meter and account numbers and 12 months of historical data; and
- 3. 15-minute interval data for meters that have smart meters installed; and
- 4. Four hours of online training for MJUSD (two two-hour sessions).

Year 1 cost: not to exceed \$18,500

Year 2 and 3 costs: not to exceed \$8,150 (each year)

Features of the software include, but are not limited to, the following:

- 1. Electronically uploading monthly utility data into the software; and
- 2. Normalization for weather; and
- 3. Energy Star Rating and Reporting for Energy Star Awards for qualifying sites; and
- 4. An advanced cost avoidance module.

This software purchase will be funded from the LCFF plan, software line item, fund 1 (general fund).

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 39-50.

2. PROJECT AUTHORIZATION #19 FOR PROFESSIONAL SERVICES FOR MOTION FENCING AT COVILLAUD SCHOOL

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve Project Authorization #19 under the Master Agreement for William + Paddon Architectural Services for professional architectural services for the fencing at Covillaud Elementary School in the amount not to exceed \$32,800.

Background~

This scope of services include the following: site investigation, prepare project specifications, drawing and bid documents, assisting in bidding and bid negotiation services, engineering coordination, construction administration and post construction services for Covillaud Elementary School.

The estimated breakdown of the \$32,800.00 is as follows:

◆Preparation of Construction Documents	\$11,950
◆Coordination of Civil Engineering	\$ 1,390
◆Coordination of Structural Engineering	\$ 1,390
◆Coordination of Electrical Engineering	\$ 2,780
◆Construction Administration	\$ 5,290
◆Project Closeout with Certification	\$ 5,000
◆Closeout of past (Legacy) Project with certification	\$ 5,000

This project will be funded from one-time dollars (fund 1). DSA review and approval along with a DSA approved inspector are required.

Recommendation~

Recommend the Board approve the project authorization. See Special Reports, Pages 51-54.

3. PROJECT AUTHORIZATION #20 FOR PROFESSIONAL SERVICES FOR MOTION WASTEWATER REPAIR AT FOOTHILL SCHOOL

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve Project Authorization #20 under the Master Agreement for William + Paddon Architectural Services for professional architectural services for wastewater repair at Foothill Intermediate School in the amount not to exceed \$4,500.

Background~

The scope of services include the following: site investigation, preparation of project specifications and bid documents, bid negotiation services, engineering coordination, construction administration and post construction services for Foothill Intermediate School. This project will be funded from bond dollars (fund 23). The estimated breakdown is as follows:

Preparation of Construction Documents	\$2	,500
Coordination of Civil/Structural Engineering	\$1	,500
Construction Administration	\$	250
Project Closeout Documentation	\$	250

Recommendation~

Recommend the Board approve the project authorization. See Special Reports, Pages 55-57.

4. PROPOSAL WITH MID PACIFIC ENGINEERING, INC. FOR CONCRETE TESTING AND INSPECTION SERVICES FOR THE LHS SHADE CANOPY FOOTINGS

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the proposal from Mid Pacific Engineering, Inc. for concrete testing and inspection services for the shade canopy footings at Lindhurst High School in the amount not to exceed \$2,500.

Background~

The scope of work includes, but is not limited to, the following: (1) compression testing, (2) verification of seam welds, (3) observation of drilling piers, (4) mileage and, (5) concrete sampling gathering, testing, and reporting results. This project will be funded from LHS school site funds. This testing and inspection is required by DSA.

Recommendation~

Recommend the Board approve the proposal. See Special Reports, Pages 58-60.

PERSONNEL SERVICES

1. RESOLUTION 2014-15/26 — CLASSIFIED PARTICULAR KINDS OF SERVICE (PKS) TO BE ELIMINATED

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the resolution entitled: Elimination of Classified Staff Due To Elimination of Particular Kinds of Service (PKS).

Background~

District and school site personnel have made determinations based on anticipated budget shortfalls, the lack of work, and the need to identify savings at school sites, while restructuring programs and/or services to meet district needs, given amount of work to be completed and service to be rendered in each classification/title. The Board is being asked to approve the elimination of PKS among classified personnel in order to permit the layoff of classified employees.

The services set forth in Attachment A (incorporated by reference) shall be eliminated at the close of the 2014-15 school year and/or appropriate sixty (60)-day notice for the 2015-16 school year, pursuant to Education Code Sections 45101(g), 45114, 45115, 45117, 45298, 45308, and 45117(b), which provides that employees being laid off due to a lack of work or lack of funds must receive notice 60 days before the effective date of the layoff. The district has considered anticipated classified employee attrition (resignations, retirements, etc.). Nevertheless, it is still necessary to terminate classified full-time equivalent positions as referenced in Attachment A.

(Personnel Services - continued)

It may be necessary to retain the services of some classified employees due to seniority. In doing so, the district will apply the "bumping" process afforded to employees affected by the elimination of these classified positions, and as afforded to them by the collective bargaining agreements and/or memorandums of understanding with their respective bargaining groups.

The Superintendent, or designee, is authorized and directed to send notice(s) of non-reemployment, pursuant to E.C. 45117(b), to any employee whose services shall be terminated by virtue of this resolution. Termination will become effective in accordance with the required 60-day notice procedures.

Recommendation~

Recommend the Board approve the resolution. See Special Reports, Pages 61-62.

BUSINESS SERVICES

1. 2014-15 SECOND INTERIM FINANCIAL REPORT

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the 2014-15 Second Interim Financial Report for the period ending 1/31/15.

Background~

As required by state law, the Board of Trustees of each school district must certify as to the financial condition of their district by reviewing two interim reports each fiscal year. The Second Interim Report includes actual revenue and expenditure information for the period 7/1/14 through 1/31/15 and a revised budget.

The district's Second Interim Financial Report must also be reviewed using criteria and standards established by the state. The Superintendent, or designee, certifies this review has been conducted for the Second Interim Financial Report.

Recommendation~

Recommend the Board approve the district's positive certification for the Second Interim Financial Report for the period ending 1/31/15 and approve the required budget revisions. See Special Reports, Pages 63-65. (The report is included in each board member's packet and available to review online and/or in the Superintendent's Office.)

CLOSED SESSION - continued if needed

If the Board did not complete all items on the closed session agenda, they will continue closed session.

ADJOURNMENT

NEXT REGULAR BOARD MEETING - March 24, 2015 - 5:30 P.M. - DISTRICT BOARD ROOM

SCHOOL BOARD MEETING FORMAT

What is a School Board Meeting?

A School Board Meeting is the normal business meeting of the governing board at which district business is conducted. It is not a public meeting where questions and discussion come from the audience. Members of the audience may address their comments to the Board during the *time at which the Board is discussing the agenda item*. A five minute time limit will be imposed *except for special presentations approved in advance*.

Notification of Meetings

To provide the public with information about what will be on each board meeting agenda, a public notice is published in the newspaper on the Thursday prior to a regularly scheduled board meeting listing items of interest being considered by the Board. In addition, a copy of every board meeting agenda is posted at all schools, sent to each school PTA President and School Site Council Chairperson, posted on the district website, and available for review at the following locations: District Office "Public Notice Bulletin Board," Yuba County Library, and the Chamber of Commerce.

lm